

North Seattle Lapidary and Mineral Club, Inc.

By-Laws

Article I – Membership

1. Adult Members

Individuals may become members of this organization after fulfilling the following qualifications:

- a. The applicant must be at least eighteen (18) years of age.
- b. The applicant must attend two consecutive meetings and on or after the second meeting, apply for membership on an application blank furnished by the club.
- c. All applications must be voted upon and passed by the Board at the Board meeting following receipt of the completed application form.
- d. New members shall be introduced at the next regular monthly meeting.
- e. Each member shall be entitled to a card or certificate signed by the Membership Chair, showing the member to be in good standing.
- f. Each member shall be entitled to one vote at any and all meetings.
- g. Each member shall be expected to participate in the club's activities.

2. Life Member

- a. Any member who was a founder of the club and/or a member who has held continuous membership for 30 years will be designated a "Life Member".
- b. Life members will have all benefits of regular members.
- c. Life members are not required to pay dues.

3. Junior Members

- a. Individuals under the age of eighteen (18) years may become junior members of the club with all privileges except the right to vote.
- b. No dues shall be collected until junior members arrive at the age of eighteen (18) years.
- c. Each junior member shall be sponsored by an adult member of the club who shall accept full responsibility for such junior member. The application of a junior shall be signed by the parent or legal guardian.

4. Honorary Members

- a. A national celebrity who has made major contributions in earth or space sciences may be designated as "Honorary Member".
- b. Honorary membership will be recommended by the Board and approved by a majority vote of the membership.

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Article II – Board of Directors

1. The affairs of this club shall be directed and managed by a Board of Directors consisting of not less than seven nor more than fourteen members.
2. The Board of Directors shall consist of the presiding officers: President, Vice-President, Secretary, Treasurer, Immediate Past President, Board Member at Large, Membership Chairman, Collection Disposition Committee (CDC) Chair, Editor of Rocky Trails, Senior member present of the Regional Delegates, Senior member present of the Scholarship Committee, and the Washington State Mineral Council Representative.
3. Seven (7) Board members shall constitute a quorum for the transaction of business at all Board meetings.

Article III – Elected Officers – Duties

1. The officers of this club shall be President, Vice-President, Secretary, Treasurer, Immediate Past-President, Board Member at Large, Membership Chairman, Collection Disposition Committee (CDC) Chair, Editor of Rocky Trails, Senior member present of the Regional Delegates, Senior member present of the Scholarship Committee, and the Washington State Mineral Council Representative.
2. All officers shall serve for a term of one year, except the Regional Delegates and the Scholarship Committee members – they shall serve for a term of three (3) years.
3. The Nominating Committee shall make their report at the October meeting. Nomination from the floor shall be made at the November meeting before nominations are closed prior to voting for each office. All elected officers shall be installed at the Christmas Party.
4. All elected officers shall be members in good standing.
5. If two or more members of a family hold presiding offices, only one may vote.
6. The three Regional Delegates shall be elected to three-year terms. Their terms shall be staggered so that one member or delegate will be nominated and elected at each annual election.
7. The unexcused absence of any officer for two consecutive meetings shall entitle the Board of Directors to appoint a successor.
8. All officers and committee chairmen shall keep a record of their activities during the year, which shall be handed in and passed on to the new officers and committees.
9. The President shall preside at all meetings as chairman and shall also call all special meetings of the Board of Directors and of the membership.
10. The Vice-President shall preside in the absence of the President and shall serve as Program Chairman during his term of office.
11. The Secretary shall handle all the minutes of the Board of Directors and meeting of the membership; shall handle and carry on all correspondence of the club; shall keep all records of the club and be custodian of the Seal.

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12. The Treasurer shall handle the club monies at the discretion of the Board of Directors; shall prepare a monthly statement to present at club meetings; the preparation of annual budget and the final statement for the purposes required by the Board; the preparation and filing of Income Tax returns prior to due date; the maintenance of books and records relating to all club finances, and at the expiration of term of office shall turn over to the succeeding Treasurer all books and records relating to club finances.
13. The Secretary, Treasurer, hospitality chairman and the coffee committee shall each have a cash allowance approved by the Board. All expense items up to \$100.00 shall be approved by the Board. All expense items over \$100.00 are to be voted upon by the membership.
14. Duties of the Board Member at Large:
 - a. The Board Member at Large shall officiate at all meetings when the President and Vice-President cannot be present.
 - b. He shall act as liaison between the members and the Board.
15. The Collection Disposition Committee (CDC) is established for the purpose of overseeing the handling of donated, estate and /or sale of rock collections, equipment, lapidary supplies or any other material which may be entrusted to the Club for disposition by members. This assistance will be limited to Club members only, except for family members who ask for help in the disposition of a member's material. Legal implications preclude the CDC from evaluating collections for estate or sale purposes. However, acknowledgement of the actual proceeds from any sale within the club will be provided.
 - a. CDC will be chaired by one person to be elected at the time of the annual elections by the Club membership and shall serve as a member of the Club's Board annually. The chairperson will provide overall guidance for the operation of the CDC and its workload.
 - b. Inquiries for help with disposition of material should be brought to the chairperson, but due to the sensitive nature of this work, may be discussed with any member of the CDC.
 - c. CDC membership will be a voluntary position, with no compensation or special access to the handled material. The CDC will be made up of six to eight members in good standing who will be appointed by the Board annually during the first meeting after the newly elected Board is seated. The appointments shall be made a part of the minutes of that meeting and shall be published in Rocky Trails.
 - d. The CDC will be available to provide planning for personal collections, which includes decisions concerning possible gifting to family members, sale, donation of material to a nonprofit organization, or passing the material to the member's estate. The CDC, when approached, will discuss the options in the order listed in the previous sentence. In the case of a sale or sale for the benefit of another organization, the club will be compensated only for out-of-pocket expenses.

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Article IV – Meetings

1. The annual meeting of the club shall be held the second Tuesday in November of each year beginning Nov, 1964, for the purpose of electing officers and directors for the ensuing year and the transaction of such other business as may come before the meeting.
2. Regular meetings of the club shall be held the second Tuesday of each and every month.
3. Roberts Rules of Order will govern the proceedings of all meetings.
4. The President shall have the right to call special meetings of the Board of Directors and of the membership.
5. The President shall have the right to fix the time and place of all Board of Directors meetings and special meetings of the membership.

Article V – Committees

1. The Membership Committee shall consist of the Board of Directors.
2. The Nominating Committee, consisting of three members in good standing, shall be appointed by the President not later than August 31st of each year.
3. All standing committees shall be appointed by the President, which shall include an auditing committee to audit the books immediately after December 31st of each year, report of which committee shall be presented at the January meeting.
4. The President shall appoint a Parliamentarian.

Article VI – Dues

1. Annual dues for each adult member shall be \$10.00 per year effective from September 1st through August 31st of the succeeding year. Dues shall be payable on or before the September meeting. For each month late, an extra dollar will be added to the dues.
2. The dues structure may be changed at the suggestion of the President, the approval of the Board of Directors and an affirmative two-thirds vote of the membership present and voting at a regular meeting.
3. The dues for retired persons or students may be reduced at the discretion of the Board.

Article VII – Minutes

1. The minutes shall be published in the club bulletin, “Rocky Trails”, after the regular monthly meeting.
2. Approval or corrections shall be called for by the presiding officer at the next meeting following publication.
3. The preceding provision shall remain in full force and effect as long as “Rocky Trails” is published.

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4. The financial statement for the preceding year and the annual budget for the succeeding year shall be printed annually and/or at the discretion of the Board of Directors be given to members of the club in good standing only.

Article VIII – Amendments

1. Any proposed amendments to these By-Laws shall be submitted in writing to the Board of Directors. If approved by the Board the amendment shall be published in the next succeeding issue of “Rocky Trails” and voted upon at the next succeeding monthly meeting, and if passed by a majority vote of the membership present shall become a part of these By-Laws.

Article IX – Dissolution

1. In the event the corporation is dissolved pursuant to statute regulating the dissolution of non-profit corporations, and the club does not desire to further operate as a voluntary association, then and in that event the assets of the corporation shall be turned over to a committee of three (3) trustees who shall have the right to wind up the affairs of the corporation and distribute the assets to the membership in good standing on a prorata basis.

Article X – Seal

1. The following is an imprint of the corporate seal of the North Seattle Lapidary & Mineral Club, Inc.

Article XI – Adoption

1. These By-Laws were adopted by a majority vote of the membership at regular meeting on the 9th day of July, 1985.
2. Note: These By-Laws have been reprinted to include the Amendments passed by the club membership from February 11, 1964 through September, 2002.
3. Note: These By-Laws have been reprinted to include the Amendments passed by the club membership on February 2005.

